

**KICKAPOO TRIBE IN KANSAS
POSITION DESCRIPTION**

TITLE: Behavioral Health Professional
POSITION: Full-Time
LOCATION: Kickapoo Health Center
SUPERVISOR: Health Clinic Director

JOB SUMMARY

Perform highly skilled clinical services, including diagnostics, treatment planning and therapy, for adults, children and their families who are experiencing severe emotional and behavioral problems, with a special emphasis upon childhood trauma victims.

ACCOUNTABILITY & AUTHORITY

Responsibilities:

Assess function, plan treatment and provide direct services for emotionally disturbed/behaviorally disordered adults, children and their families. Requires skills for assessing adult and child functioning and developmental adequacy. Display a thorough knowledge of basic treatment techniques for emotionally disturbed adults. Applicant is required to participate in emergency crisis services. Maintain all clinical records in accordance with Tribal, State and Federal standards. Maintain confidentiality.

Supervisory Duties:

None.

Relationships:

Must be able to cultivate positive relationships with clients, coworkers, other departments, outside mental health agencies and residential treatment facilities. Maintain a positive, cohesive, and productive relationship with clients, their families and other staff members of Kickapoo Nation of Kansas. Maintain external contracts with state and federal agencies.

Successful Performance Requirements:

Complete assignments in a timely and accurate manner. Use appropriate independent judgment and make decisions based on data. Maintain positive communication with clients and their families. Stay within standards of rules, ethics and regulations of your position. Maintain appropriate actions in crises situations. Maintain complete and accurate records and documents in accordance with State, Federal and Tribal standards and requirements.

QUALIFICATIONS & REQUIREMENTS

Education & Experience:

Masters degree in social work. One year of experience providing treatment service for adults, children and their families, with an emphasis in working with victims of interpersonal trauma. Must be able to obtain Licensure within 3 months of hire.

Knowledge & Skills:

Excellent communication skills in writing, verbal and listening. Individual, group and family treatment skills. Treatment planning, case management and skills in assisting in resolving childhood and interpersonal trauma.

Other:

Evening work to meet the needs of clients. Some weekends to participate on emergency crisis service if needed. Valid Kansas driver's license. Not engage in the use of illegal drugs and be free from the dysfunctional use of alcohol. For persons recovering from the disease of substance addiction, continuous sobriety for the previous two years. Must not have prior criminal record of arrests or convictions of physical or sexual offenses against children or adults. Shall be required to complete a criminal record history background check.

Indian Preference:

Preference in filling vacancies is given to qualified Indian candidates in accordance with Indian Preference Act of 1934 (Title 25, USC, Section 472). Verification must be submitted with the application if claiming Indian Preference. Consideration will be given to non-Indian applicants in the absence of qualified Indian Preference eligible.

Crime Control Act:

Public Law 101-647, also known as the Crime Control Act of 1990 (Act), requires that all individuals involved with the provision of child care services to children under the age of 18 undergo a criminal background check. "Child care services" include, but are not limited to, social services, health and mental health care, child (day) care, education (whether or not directly involved in teaching), and rehabilitative programs. Any conviction for a sex crime, an offense involving a child victim, or a drug felony, may be grounds for denying employment or for dismissal of an employee providing any of the services listed above. The applicant will provide the necessary information to the Human Resources staff for obtaining the background check.